

**DAEMEN COLLEGE  
CONFLICT OF INTEREST STATEMENT**

{Print:}

NAME \_\_\_\_\_ POSITION \_\_\_\_\_

DEPARTMENT \_\_\_\_\_

I have read the College's Conflict of Interest Policy and recognize that as an employee of Daemen College, I occupy a position of trust with respect to the institution, and have an obligation to discharge my duties with good faith, diligence, fidelity and loyalty, including the duty to disclose any actual or possible conflict of interest.

As required by the Trustees of Daemen College, I hereby aver that, to the best of my knowledge, there does not now exist any conflict between my own interests and those of Daemen College, that I shall report to the College any instance of a conflict or possible conflict that may arise between my own interests and those of the College, and that I will never knowingly harm the interests of Daemen College, given my good faith understanding of those interests.

Furthermore, should I observe or otherwise become aware of any questionable accounting or auditing practices, I will report such conduct to the Vice President for Business Affairs or to any member of the Trustee Audit Committee.

\_\_\_\_ {Check if applicable.) I have attached a Disclosure Statement, in which I am providing information regarding an existing or potential conflict of interest not previously disclosed to my supervisor in a Disclosure Statement.

\_\_\_\_ {Check if applicable.) I have engaged in consulting over the past twelve months for which I personally received compensation or other form of benefit or compensation.

Pursuant to the Policy, I will promptly notify my vice president, in writing, of any change either to this form or its attachment (if any).

Signature \_\_\_\_\_ Date \_\_\_\_\_

NOTE: This form must be completed, signed, and submitted to the Vice President for Business Affairs NO LATER THAN DECEMBER 31, \_\_\_\_\_.

Questions about the Policy should be directed to the Vice President for Business Affairs. Completed forms will be maintained in the employee's personnel file and in the Business Office.

**ATTACHMENT A**